



SBy/esk
18th October 2016

Dear Parents/Carers

St Edmund's Gift Aid Appeal 2016

At St Edmund's we run the St Edmund's Gift Aid Appeal, which is designed to support and sustain your daughter's quality of education and facilities. As an Academy, we receive funding directly from the government for each student but the funding for students in Wiltshire is below the money received by schools in a majority of other educational authorities. Our expenses, however, are similar to those other schools. By way of example, our examination fees exceeded £60,000 last year. Our government funding does not cover all of our expenditure, for example minibus costs, refurbishment projects and improving technology projects whereby we aim to provide all our girls with access to up to date equipment and software.

Always at the top of our school improvement agenda is the quality of learning in the classroom and this is no different for 2016-17. The focus for 2015-16 was on improving the learning environment at the school, including displays of student work around the school. For 2016/17 you will be aware that we were successful in our bid to build a £3,000,000 new classroom block to replace the temporary mobiles. We are also planning work to the existing buildings and hope to equip all of the rooms with the very best facilities and your contribution would help us to achieve our aim.

A number of Salisbury Schools run similar schemes to our Gift Aid Appeal; they have benefited greatly from the generosity of their parents and we hope that your generosity will allow us to improve educational provision at St Edmund's.

We would like to ask you to consider making a regular monthly, quarterly or annual gift to the school. If you gift aid your donation, St Edmund's will receive an additional 25p for every £1 you give.

If you would like to contribute to our Appeal and you are a taxpayer, please complete the attached Charitable Giving Gift Aid Declaration form. The Declaration needs to be completed by all taxpayers making a payment; if only one member of the household is a taxpayer then the payment needs to come from that person in order for us to be able to claim the tax refund.

Please also complete the attached Standing Order Mandate and return it to the School.

We cannot over emphasise the importance of the Gift Aid Appeal Scheme to St Edmund's in order to improve the quality of educational provision for your daughter; we thank you in advance for considering contributing to the scheme.

Yours sincerely

Sarah Busby
Headteacher



STANDING ORDER MANDATE

To: Bank
Postal Address:
Please pay to: Lloyds Bank plc, 37 Blue Boar Row, Salisbury, SP1 1DB
Sort Code: 30-97-41
For the credit of: St Edmund's School Gift Aid AC
Account No: 50760168
Quoting Reference: (Your name)
The sum of: £ Amount in words:
Commencing on: (date of first payment)
and thereafter every: (frequency and due date)
until further notice in writing or until (date of last payment)
and debit my/our account accordingly.
Name of account to be debited:
Account Number: Sort Code:
Signature(s): Date:

Note: Banks may decline to accept instructions to charge standing orders to certain types of account other than current accounts.

Please return this form to the Assistant Business Manager at St Edmund's School, Church Road, Laverstock, Salisbury, SP1 1RD

CHARITABLE GIVING GIFT AID DECLARATION

If you are a UK taxpayer please complete and return this declaration to St Edmund's School to enable us to reclaim tax on any donations you make, whether large or small, regular or one-off. It may be necessary to reconfirm your tax status from time to time. To assist us, please could each tax payer in the family complete a form (then we will be able to claim gift aid from the tax payer who kindly donates money in the future!) and return it to the Assistant Business Manager, St Edmund's School.

CHARITABLE GIVING GIFT AID DECLARATION

IMPORTANT please complete in **BLOCK CAPITALS** and return to the Assistant Business Manager, St Edmund's School.

St Edmund's School (is an exempt charity under section 12(4) of the Academies Act 2010)
Church Road, Laverstock, Salisbury, Wiltshire SP1 1RD
Tel: 01722 328565

Title _____ Forename(s) _____
Surname _____
Address _____
_____ Postcode _____

This declaration confirms my wish to make donations to St Edmund's School under **Gift Aid** and applies to all donations made by me from 1 September 2016 until further notice. I understand that I must have paid an amount of Income Tax or Capital Gains Tax in the relevant tax year equal to any tax reclaimed by St Edmund's School in that period.

I confirm that I am a UK taxpayer, resident in the UK for tax purposes and that I will advise St Edmund's School if this situation changes.

Signature _____ Date _____

For office use

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