



5 December 2016

Dear Parents / Carers

Château de la Baudonnière (12th – 18th March 2017).

Thank you for your payment of the second instalment recently.
May I remind you that the next payment for the above trip is due on
Monday 16th January 2017 (£170).

Thank you to those of you who have already sent in copies of your daughter's passport and EHIC cards. If you have not sent these in yet may I remind you of the main administrative details that I require from you?

Passport

Your daughter will require her own passport for the journey. If she does not possess a passport, I recommend that you apply for one as soon as possible.

NHS European Health Insurance Card (EHIC)

Your daughter will also need her own EHIC card for the journey.

If you would like another copy of the Residential Visit questionnaire and/or the Behaviour contract please let me know as soon as possible and I will forward a copy by email.

It is essential that we have up-to-date dietary / medical details of any special dietary requirements that your child has, is vegetarian or cannot eat any particular foods because of allergies or religious beliefs. Likewise, if your child has any medical needs of which we should be aware. Obviously these may change in the forthcoming months; all I would ask is that you keep me informed of any changes.

I enclose a copy of the kit list with a request that over Christmas, you and your daughter put aside any old clothes and trainers for the activities please.

I shall be writing to you again after Christmas with further details of our trip where there will also be an opportunity for you to come to a parents' meeting about this visit. In the meantime, should you require any more information, please do not hesitate to contact me at school. (cwebb@st-edmunds.eu).

Yours sincerely

Christine Webb
Assistant Academic Leader