



8th January 2020

Dear Parents/Carers

Awarding Body Contingency Planning

Following receipt of the JCQ Instructions for Conducting Exams 2019-20 (ICE) document, the schools have been asked to inform all students sitting their exams this year that they must remain available until, and including, Wednesday 24th June 2020. This is in case it is necessary for any of the awarding bodies to invoke their Contingency Planning which would mean in the case of national or local disruption to examinations.

This is part of the awarding bodies' standard contingency planning for examinations. Further information regarding this is on JCQ.org.uk.

Therefore, please ensure your child is available until Wednesday 24th June 2020 and that you don't make other plans until after that date. Please contact our Exams Officer, Gemma Moody, if you have any queries at gmoody@wyvernsteds.org

Yours sincerely

A handwritten signature in black ink that reads "Bull".

Nicola Bull
Headteacher