

2nd November 2020

Dear Customers

Re: Coronavirus Update for MLP Lettings Customers

I am writing to update you with the position the Trust now finds itself in regarding lettings at our school and college sites. Given the latest Government guidelines regarding the coronavirus pandemic and the increased national infection rates, we now regrettably find ourselves again in the situation of not being able to offer our facilities to the local community for hire.

With effect from 5th November 2020 Magna Learning Partnership will no longer be open to any external organisation for recreational activities. At present this will cover the month-long lockdown period, after which the situation will be reassessed. All bookings from 5th November up to and including the 2 Dec 2020 will be cancelled. We will remain in contact in the coming weeks and update you regarding any further restrictions placed on activities after this date.

The Commercial Operations Manager (Andrea Crowle) will still be contactable during this time; please communicate any queries to lettings@magnalearningpartnership.org.uk and she will get back to you as soon as possible. You will understand that we are experiencing a high volume of correspondence at present so your patience will be much appreciated.

I do apologise for the fact that we must suspend lettings again, however this is out of our control and we must follow the Government guidelines. I sincerely hope that it will not be too long before we can get back to normal. We will be in touch with you as we approach that point.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Busby', written in a cursive style.

Sarah Busby
Chief Executive Officer